

# MINUTES

**Meeting:** WARMINSTER AREA BOARD  
**Place:** Chapmanslade Village Hall, Chapmanslade, BA13 4AP  
**Date:** 20 June 2019  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Andrew Davis (Chairman), Cllr Pip Ridout (Vice-Chairman), Cllr Tony Jackson, Cllr Christopher Newbury and Cllr Fleur de Rhé-Philippe MBE

### **Wiltshire Council Officers**

Jessica Croman (Democratic Services)  
Graeme Morrison (Community Engagement Manager)

### **Partners**

Wiltshire Police  
Wiltshire Fire and Rescue Service  
Community Area Partnership

**Total in attendance: 35**

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| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u>   |
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| 1.                     | <p><u>Election of Chairman</u></p> <p>The Democratic Services Officer opened the meeting by calling for nominations for Chairman. Following the nominations it was;</p> <p><b>RESOLVED</b></p> <p><b>Cllr Pip Ridout was elected as Chairman for 2019/20</b></p>                                |
| 2.                     | <p><u>Elect a Vice Chairman</u></p> <p>The Chairman called for nominations for Vice-Chairman, following the nominations it was;</p> <p><b>RESOLVED</b></p> <p><b>Cllr Tony Jackson was elected as Vice-Chairman for 2019/20.</b></p>  |
| 3.                     | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Warminster Area Board and thanked Cllr Andrew Davis, the outgoing Chairman, for his hard work and contributions throughout the year.</p>   |
| 4.                     | <p><u>Apologies for Absence</u></p> <p>There were no apologies.</p>   |
| 5.                     | <p><u>Minutes</u></p> <p><b>Decision</b></p> <p><b>The minutes of the previous meeting were agreed as a correct record and signed by the Chairman.</b></p>  |
| 6.                     | <p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>   |
| 7.                     | <p><u>Appointments to Outside Bodies</u></p> <p>The Area Board considered a report requesting the appointment of representatives to Outside Bodies, and to reconstitute and make appointments to Working Groups for the year 2019/20.</p> <p>The following changes were made to appendix A:</p> |

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|    | <ul style="list-style-type: none"> <li>• Cllr Newbury and Cllr Ridout would be appointed to the Warminster Neighbourhood Task Group.</li> </ul> <p>The following changes were made to appendix B:</p> <ul style="list-style-type: none"> <li>• Cllr Ridout would replace Cllr Davis on the Health &amp; Wellbeing Group</li> </ul> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li><b>1. To appoint Councillor representatives to the outside bodies as set out in Appendix A of the report. Noting that Councillor Newbury would also be a representative on the Warminster Neighbourhood Task group.</b></li> <li><b>2. To reconstitute and appoint to the working groups of Warminster Area Board as set out in Appendix B of the report. Noting that Councillor Pip Ridout would be the appointed rep for the Health and Wellbeing Board.</b></li> <li><b>3. To note the Terms of reference for the Working Groups, as set out in Appendix C of the report.</b></li> <li><b>4. To appoint Deborah Gogarty as the Older People’s Champion and Bernice Robbins as the Carer’s Champion.</b></li> </ol> |
| 8. | <p><u>Chairman's Announcements</u></p> <p>The Chairman referred to the announcements contained in the agenda pack.</p>   |
| 9. | <p><u>Updates from Partners</u></p> <p>Some written updates had been received before the meeting and were included in the agenda.</p> <p>Police</p> <p>Police Inspector Andy Fee referred to the police report given out at the meeting. It was noted that recent recruitment of community coordinators had taken place with five now being in place. Pc Helen Daveridge, Community Coordinator, would be taking over the Westbury, Warminster, Tisbury and Mere areas.</p> <p>Town and Parish councillors were invited to attend a weekly tasking meeting, which was held at Trowbridge Police station on Wednesday’s at 11am, to discuss emerging community issues and concerns.</p> <p>The Warminster team continued to focus on their four priorities of preventing rural crime, Stop Me campaign to tackle rural/ farming machinery theft, community speed watch and preventing youth anti-social behaviour.</p>  |

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|     | <p>PCC</p> <p>Deputy Police and Crime Commissioner, Jerry Herbert, noted that the recruitment of officers was part of delivering the precept and thanked the number of volunteers who helped daily for their time, effort and dedication.</p> <p>He explained that the tri-force between Wiltshire, Gloucestershire and Avon and Somerset to deliver roads, dogs and firearm policing had ended. The decision was made due to terms and conditions apposed on officers not aligning. The forces continue to have a number of collaborations in place across the South West. A transitional period was in place until August to ensure gaps in policing numbers were covered, the aim was to produce more efficient rotas to enable better coverage and maintain sufficient coverage.</p> <p>A question was asked about missing children and it was noted that there would be a public campaign around the issue of missing children, currently a vast amount of time was spent searching for missing people.</p> <p>Dorset &amp; Wiltshire Fire &amp; Rescue Service</p> <p>Station Manager, Richard Humphrey, referred to his report included in the agenda pack. He gave an overview of some recent incidents and informed the meeting that they were recently inspected by the Home Office and were scored Good in three main areas.</p> <p>Warminster &amp; Villages Community Partnership</p> <p>It was noted that the partnership had recently taken on a project to transform the Grovelands public open space into a country wildlife conservation park.</p> |
| 10. | <p><u>Local Youth Network Update and Youth Activities Grant Applications</u></p> <p>Graeme Morrison, Community Engagement Manager, explained that the LYN was still not active but was hoping to bring the usual updates and have a youth themed events so to watch that space.</p>  |
| 11. | <p><u>Welcome From Chapmanslade</u></p> <p>John Foster and Terry Rose from Chapmanslade gave a presentation on the village plan. The key points were:</p> <ul style="list-style-type: none"> <li>• In 2016 work was done to understand the residents views on the issues and opportunities within the village;</li> <li>• These views were used to produce a questionnaire, which was given to all residents over the age of 11;</li> <li>• Community meetings were held to discuss the results of the</li> </ul>  |

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|     | <p>questionnaire;</p> <ul style="list-style-type: none"> <li>• Following this a parish pan was created;</li> <li>• The plan grouped the initiatives into four main themes, all with underlying environmental issues – Making roads and pavements safer, a better connected less stratified community, better facilities for a healthy/ active life and housing and planning issues;</li> <li>• Many initiatives were already in progress to achieve the outcomes of the parish plans.</li> </ul> <p>The Chairman thanked Chapmanslade for their presentation and it was;</p> <p><b>RESOLVED</b></p> <p><b>That the Area Board welcomed the Chapmanslade Parish Plan.</b></p>   |
| 12. | <p><u>Health &amp; Wellbeing Management Group</u></p> <p>Deborah Gogarty, Older People’s Champion, informed the meeting that she had recently chaired some meetings and identified areas which could work closely together. The recent volunteers fair, held in Warminster, was a great success with 42 exhibitors, which was very well attended along with positive feedback. Exhibitors had signed new volunteers and had identified a trend with younger people getting involved with volunteering. Exhibitors also noted that being able to network and connect with other charities and groups was particularly useful.</p> <p>The CEM mentioned that the Men’s Shed initiative had been offered a space by the shopping centre, albeit on a short term lease, there were also a few other options being looked at.</p> |
| 13. | <p><u>Warminster Regeneration Working Group</u></p> <p>It was noted that a meeting would be taking place in July.</p>  |
| 14. | <p><u>Community Area Transport Group (CATG)</u></p> <p>Cllr Davis introduced the item and there were discussions around tackling priority 2 schemes.</p> <p><b>RESOLVED</b></p> <p><b>To approve all CATG funding outlined in the report.</b></p> <p><b>To agree to move issue 7067 - Upper Marsh Street, Warminster – traffic calming from priority 2 to priority 1.</b></p>  |
| 15. | <p><u>Connecting Chapmanslade</u></p> <p>Adam Mosley from Connecting Chapmanslade, gave a presentation on a project to create cycling and walking routes to connect Westbury, Warminster and</p>   |

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|     | <p>Frome with Chapmanslade, which was central to the route and three towns.</p> <p>The aim of the project was to create a new National Cycling Network to take cyclists away from the main roads, making it safer and more healthy for those wishing to use the network. The routes would be suitable for many different user groups as they would be wheelchair and pushchair friendly.</p> <p>Communication was taking place with a number of confirmed and potential partners to support the project. The next step would involve having a feasibility study carried out.</p> <p>A number of questions were asked which focused on the need for the study to look at conflict between pedestrians and cyclists and that the study was focused.</p> <p>Members of the Area Board welcomed Connecting Chapmanslade back to the next meeting for an update.</p> |
| 16. | <p><u>Area Board Funding - Community Area Grants</u></p> <p>The area board considered the following applications seeking 2019/20 Community Area Grant funding:</p> <p><b>RESOLVED</b></p> <p><b>To award Alzheimer's Support £850 for the Warminster Dementia Centre access lighting.</b></p> <p><b>To award Longbridge deverill Parish Hall £950 for a dishwasher.</b></p> <p><b>To award Maiden Bradley Memorial Hall £3485 for redecoration.</b></p> <p><b>To award Deverills Archaeology Group £2028 for Geophysical Surveying.</b></p>   |
| 17. | <p><u>Urgent items</u></p> <p>There were no urgent items.</p>   |
| 18. | <p><u>Future Meeting Dates</u></p> <p>The next meeting of Warminster Area Board would be on the 5 September at the Warminster Civic Centre.</p>   |